CS 698R MASTER'S PROJECT APPROVAL FORM

A student requesting a master's project should present a draft proposal to their faculty advisor who is being requested to mentor the student throughout the project. The proposal should include the following:

- A description of the project, its objectives, and what will be learned while doing the project. (1 page)
- A plan for weekly meetings with the faculty advisor (e.g. weekly meetings at a specific time)
- A list of deliverables to be considered in determining a grade (e.g. written and verbal reports, software, experimental results)

Upon approval from the faculty advisor to begin the project, the student should then prepare a final proposal for the project under the direction of the faculty advisor. The student is expected to put 125-150 hours of work into the project during the semester, and should compete the following tasks:

- Track hours worked on the project, split into categories such as design, coding, writing, etc.
- By the middle of the semester (end of the 9th week), produce a draft report for the Faculty Advisor and the Graduate Coordinator, focused on deliverables.
- Prepare a final written project report, and present to members of the Graduate Committee during finals week.

The student and faculty advisor must complete and sign this form to indicate their approval of the proposed project. This form and a copy of the proposal should be emailed to the Graduate Academic Advisor **by the first day of classes**. If the proposed project is satisfactory, the Graduate Coordinator will approve it, and an add code will be emailed to the student allowing them to register for CS 698R. This course must be taken for 3 credit hours. At the end of the semester or term, the faculty advisor submits a grade to the Graduate Academic Advisor.

Project Information

Name _____ BYU ID# _____

Project Title: _____

Faculty Advisor: _____

Semester/Term of Enrollment: Fall 2020 Email address: _____

Approval Signatures

Student Approval: I have read all the requirements in the Handbook for CS 698R and agree to the attached proposal.

_____	_____	_____
Print Name	Signature	Date

Faculty Advisor Approval: I have read the attached proposal and agree to mentor the student.

_____	_____	_____
Print Name	Signature	Date

Graduate Coordinator Approval: The proposal is accepted

_____	_____	_____
Print Name	Signature	Date