A student requesting a special project should present a draft proposal to a faculty member who is being requested to mentor the student throughout the project. The proposal should include the following:

- A description of the project, its objectives, and what will be learned while doing the project. (1 page)
- A plan for meeting with the faculty mentor (e.g. weekly meetings at a specific time)
- A list of deliverables to be considered in determining a grade (e.g. written and verbal reports, software, experimental results)
- A list of readings and other learning materials

If the faculty member agrees to mentor the student, the student should prepare a final proposal for the project under the direction of the faculty member. The deadline to turn in your form and proposal is the last day of classes of the prior semester or term at 5 p.m. The form should be turned into 3361 TMCB.

The student and faculty mentor complete and sign this form to indicate their approval of the proposed project. This form and a copy of the proposal should be brought to the Undergraduate Committee for final approval. If the proposed project is satisfactory, the committee will then send a permission-to-add code allowing the student to register for CS 498R. At the end of the semester or term, the faculty sponsor submits a grade to the Undergraduate Committee.

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**Project Information**

Name ____________________________________________________________ BYU ID# ______________________

Project Title: __________________________________________________________________________

Faculty Mentor: ____________________________________________________ Credit Hours ________________

Semester/Term and year of Enrollment: __________ Are you an undergraduate student? Yes / No

Email address: ________________________________________________________________

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**Approval Signatures**

**Student Approval:** I have read the requirements for CS 498R and agree to the attached proposal

__________________________________________________________ Signature __________________________ Date ______________

**Faculty Mentor Approval:** I have read the attached proposal and agree to mentor the student

__________________________________________________________ Signature __________________________ Date ______________

Turn in to the CS Dept. to get **Undergraduate Committee Approval:** The proposal is accepted

__________________________________________________________ Signature __________________________ Date ______________